



Hired Equipment Usage Guide

In this document, you can expect to find:

Commissioning and Decommissioning,
Maintenance, Care instructions, Legal Inspection
Obligations and Documentation

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Check online to ensure you have the most recent copy



Dear Customer

Thank you for your custom and choosing to work with Algeco.

Our products and services are tested according to Algeco standards for quality, safety, and sanitation.

This document is designed to support you during the hire of the equipment, (Hired Equipment). It does not form part of the contract between Algeco and you, however, it provides assistance with outlining all Health and Safety requirements, what your responsibilities are during the Hire Period, how you can get the best use from the Hired Equipment, what to do when there is a problem, who you can contact and what our expectations are in making the Building Collection Ready at the end of the Hire Period. In the event that there is any inconsistency between the terms contained in the Hire Contract and these customer guidelines, your Hire Contract with Algeco will prevail.

If needed, you can reach our Support Team via the regional contacts shown at the end of this document.

Algeco Team



Index

| | | |
|-----|--|----|
| 1. | Buildings – General Information | 4 |
| 2. | Supply Lines & Electrical | 9 |
| | i. Media connections | 10 |
| | ii. Electrical system of the Building | 10 |
| | iii. Portable appliances | 10 |
| 3. | Indoor Climate & Heating | 12 |
| | i. Ventilation, humidity & indoor climate | 13 |
| | ii. Air conditioners | 13 |
| | iii. Heating | 16 |
| 4. | Sanitation & Drinking Water | 24 |
| | i. Drinking water/wastewater | 25 |
| | ii. Hot water boilers, water heaters & showers | 26 |
| 5. | Additional Items | 31 |
| 6. | Fire protection & Safety-Relevant installations | 42 |
| 7. | Data & Communication Technology | 45 |
| 8. | External 360 | 47 |
| 9. | Definition of Damages, Return Condition, Site Calls & Recharges | 50 |
| 10. | Terms & Conditions of Hire | 58 |



1. Buildings – General Information



1. Buildings – General Information



Your Algeco Building consists of reusable modules in a steel frame construction. Due to their specific design, these modules are exclusively used in applications generally exempt from the requirements of Building Regulations. The Building Regulations are made up of procedural and technical provisions. Some works are exempt from the whole of the Regulations, others are only exempt from certain aspects. Details of work classifications which are generally exempt may be found in the relevant national regulations.

Even if exempt from the Building Regulations, work may still require planning permission or require compliance with other relevant performance characteristics and/or guidance documents.

You as the client, are responsible for ensuring that the proposed modules meet the specific project requirements, in particular that the proposed works are exempt from the Building Regulations.. Any requirements or limitations must be communicated to Algeco at inception of the enquiry.

You will be responsible throughout the Hire Period for carrying out all statutory and recommended inspection tests in accordance with any appropriate regulations and good practice guidance. This includes but is not limited to electrical, gas and water services and electrical appliance testing.

Structural & Functional Changes of Use

Your Algeco building does not meet the requirements of the Building Regulations, which is appropriate due to the agreed use classification provided by you as the client. Therefore, the rental agreement concluded with Algeco is bound to a specific intended classification of use. Any changes in the usage are strictly prohibited without express written consent from ALGECO.

Structural alterations, relocating the modules, as well as any additions or extensions of any kind, require written approval from ALGECO. It's important to adhere to these requirements to ensure compliance with the terms of our agreement and to maintain the safety and integrity of the Building.

Hire Guidelines

All hires are subject to our standard Terms and Conditions of Hire (see Section 10). Terms are used in this Usage Guide but otherwise not further defined, such terms will be deemed to have the same meaning as set out in our standard Terms and Conditions of Hire.

Site access

Site access, site conditions and ground conditions are the client's responsibility. If any additional assistance is required, we must be notified prior to order, we reserve the right to cancel any deliveries or Collections if conditions do not meet our criteria and we reserve the right to charge for non-compliance.

Timed Delivery and Collections

Due to external factors i.e. Traffic, Site delays, etc. we cannot guarantee a timed Delivery slot. We

endeavour to deliver all products weekdays, between 8am and 5pm (supplier dependant). We will do our utmost to meet requests for AM/PM Delivery/Collections but cannot guarantee this and additional charges may apply.

Transport Delivery and Collections

If a driver must wait on Site to off load or load an item, a waiting charge will apply which will be advised to you. In some instances, a driver may be unable to wait on Site past allotted time and may have to cancel the Delivery/Collection which will incur charges to you.

The costs relating to the Delivery and Collection of the Hired Equipment which includes on the Delivery side; loading, transporting, unloading and installation, and on the Collection side; dismantling, loading and return transportation of the Hired Equipment from the Site will be borne by the client.

Should you request a postponement of a Delivery or Collection we will endeavour to accommodate this, however if we are unable to and the Delivery of the Hired Equipment is delayed by you for any reason, then the Hire Charges will become payable from the contracted Hire Start Date. We require at least 2 Working Days notice for a postponement request, less than this will result in you being charged in full for all Delivery or Collection related costs.

Deliveries

We will endeavour to deliver the Hired Equipment or Sale Item by the Delivery Date however, Delivery Dates or times are not binding on us and any date or time quoted for the Delivery of the Hired Equipment or Sale Item, or performance of any Service, in the Quote, the Hire Contract or otherwise, is indicative only.

If you fail to:

- take Delivery of the Hired Equipment or Sale Item within 30 minutes of our arrival at the Site.
- provide us with satisfactory and unrestricted access to the Site within 30 minutes of our arrival at the Site on the Delivery Date.
- provide suitable Site conditions for Delivery of the Hired Equipment by the Delivery Date, and, if applicable, provide a Site suitable for the Site Works, by the date intended for the start of such Site Works.
- give us adequate instructions (including any information, documents, licenses, permits or authorisations required for the Delivery of the Hired Equipment) within 30 minutes of our arrival at the Site.
- notify us at least one Working Day in advance of the Delivery Date, of any expected adverse weather conditions at the Site making it unsuitable (in our opinion) to deliver, unload and install the Hired Equipment or Sale Items; then, at our sole discretion.

We may charge you for our reasonable costs associated with such failure and for cancelled Delivery costs and the storage and redelivery of the Hired Equipment or Sale Item; and in the case of postponement of Delivery by you, you will be liable for all Hire Charges from the intended Delivery Date.

Collections

It is our expectation that the Hired Equipment will be in **Collection Ready Condition** (see Section 9) and available to us at the Site without impediment on the Collection Date within 30 minutes of the Collection vehicle arriving at Site.

If there is an issue, please notify us prior to any transportation leaving our Service Centre otherwise this may result in additional charges to you for any costs (including costs in relation to transport, labour, and crane hire) incurred by us.

If the Hired Equipment is not available for Collection on the scheduled Collection Date (including if the Hired Equipment is not in a **Collection Ready Condition**), we will contact you to reschedule the Collection Date. In such case you will be liable for Hire Charges until the date on which the Hired Equipment is returned to our control even if that is after the originally scheduled Collection Date plus any costs incurred because of the failed Collection.

Minimum requirements for the Installation Area, Substructure/Foundation, Under-ventilation

The specific requirements for the installation area including but not limited to haul roads, crane mats, foundations and drainage systems should be subject to a site specific temporary works design. Unless specifically included within our scope of works, the client is responsible for undertaking the temporary works design and any associated ground and site investigation.

Algeco will provide a generic foundation plan detailing the minimum support centres required for the specific module type and the imposed foundation loading for each location. The foundation must be constructed according to the specific temporary works design provided by the client. Where a temporary foundation solution is proposed and provided by Algeco the client is responsible for providing site specific information to confirm suitability of the bearing strata.

A minimum ventilation clearance of 10cm must be consistently maintained to avoid structural damage. Under no circumstances should you fill the building base.

In summary:

- The client is responsible for completing a suitable temporary works design for the site
- The foundation should meet the requirements of the temporary works design.
- A minimum ventilation clearance of 10 cm must be maintained at all times to prevent structural damage.
- Filling the building base is not permitted.
- It's important to adhere to these guidelines to ensure the safety and stability of the unit(s).

Commissioning

On commissioning we will "handover" the Building, included in this will be a condition report which we will document with you.

To get the best out of your Building and support you in the use of individual components, such as fixtures and fittings, we'd like to draw your attention to the following information.

Operation and Operating Instructions

To ensure proper and appropriate use of the Hired Equipment, it is essential you read the corresponding user manuals. You can find these manuals in the download section on our website at www.algeco.co.uk. Additionally, the user manuals are typically available directly on the device and linked through QR codes in this user handbook.

Damage and repairs

Any damages, including those caused by external factors such as vandalism and theft and as outlined in our standard Terms and Conditions of Hire, caused during use should be reported to us as soon as possible, preferably in writing.

Decommissioning

On larger complexes, as required in the commissioning process, a personal handover is required when decommissioning your buildings. During this handover, the condition of the Hired Equipment and any damages will be documented on a dilapidations report and agreed by you that this is a fair representation of the Hired Equipment's condition at that time (See Section 8).

For smaller complexes and single units an inspection of the unit[s] will take place in the Service Centre on their return. If the Hired Equipment has not been maintained or not returned in a **Collection Ready Condition**, then we will charge you reasonable costs for cleaning the Hired Equipment and rectifying any damage.

If any structural alterations, additions, or extensions were made, the original condition of the Hired Equipment must be restored.

Maintenance

During the Hire Period it is our expectation that you will service, clean and maintain the Hired Equipment and that all goods will be returned in good and substantial repair and condition (including cosmetic), fair wear and tear excepted.

During the rental period, you will be responsible for the maintenance and regular upkeep of the Building. Please refer to the maintenance schedules within the user manuals for the Hired Equipment which can be found at: www.algeco.co.uk.

In addition, it is essential to comply with all legal maintenance obligations. Any damages identified during maintenance must be reported to Algeco promptly. Maintenance tasks include inspecting, cleaning and unblocking all installed fixtures and fittings, door thresholds, the roof, especially rain gutters for leaves and debris particularly at the end of the autumn season. It's important to ensure that surface water can drain properly, which if left unchecked could lead to Building damage. Additionally, in winter months all access routes, especially platforms, stairs, ramps, etc. must be cleared of snow and ice to prevent slips, trips and falls. .

Please note: When working on the roof, it is mandatory to comply with all legally required fall protection measures.

**For the user manual or for
more information click here
or visit algeco.co.uk**





2. Supply lines & Electrical

2. Supply lines & Electrical

2.1 Media Connections

Commissioning

The utility connections, including electrical, plumbing, water, sewage, gas, heating, and telecommunications lines, at the transfer point are the responsibility of the customer unless otherwise agreed upon in the contract. Outside the Building, supply lines must be protected and laid frost-free. Water pipes must also be protected against overheating. (See also 4.1 Drinking water/wastewater).

Decommissioning

The disconnection of utilities is the responsibility of the customer unless otherwise agreed upon in the contract.

2.2 Electrical systems

All buildings are installed with the final circuits protected by a 30mA RCD main switch in the consumer unit. Building modules will require an individual power supply cable which has been selected to comply with BS7671.

If electrical devices with high power consumption are required, such as a kitchenette or laundry room, these modules must be connected with a separate power supply line. Sanitary modules must be connected separately as a general rule).

Commissioning

When Algeco are commissioned to carry out the electrical enabling works, each external supply to the unit(s) will have an **Electrical Installation Certificate (EIC)** issued to the person ordering the work.

Prior to the unit (s) being energised and subject to costs being agreed a comprehensive **Electrical Installation Condition Report (EICR)**, compliant with BS7671 standards will be conducted and issued for each unit.

It's important to maintain a secure uninterrupted power supply at the time of commissioning. Testing, inspection and commissioning should always be conducted by a certified electrician with current relevant testing qualifications.

If Algeco isn't tasked with connecting external supply lines, it becomes the client's responsibility to ensure that all electrical work adheres to BS7671 standards and is safe for use before being energised.



Decommissioning

Before disconnection, it's essential to ensure that all electrically operated devices and appliances are switched off and in a "transport position." This includes items like electrically operated shutters. Computers and servers must also be shut down.

The disconnection of the main power supply will generally be carried out by the clients electrical team unless Algeco are engaged to carry out this work. The disconnection will be subject to safe isolation a lock of tag off (LOTO) approach should be utilised to ensure electrical safety is maintained at all times. Once the supply has been isolated and locked off the cables to the units should be disconnected or unplugged depending on the configuration and type of the units. The cables should be set aside for return to the vendor or Algeco.

All electrical work shall be carried out by suitably qualified electricians.

Since frost guards and heating are deactivated when power is shut off, all water-carrying fixtures and pipes should be drained beforehand (see also 4. Sanitation and drinking water).

Maintenance, legal inspection obligation, and documentation

The mechanical function of the residual current circuit breaker must be checked at least every six months by pressing the test button. Please consider that this test may cause certain parts of the system to be briefly without power, and sensitive equipment should be switched off beforehand.

Lighting

The replacement of wear and tear parts, such as light bulbs, is the responsibility of the customer. If you choose, on receipt of an order, we would be more than happy to handle these service tasks for you.

2.3 Portable Appliances

Commissioning

Before Delivery, each portable appliance is tested.

Decommissioning

Before disconnecting the power supply, all electrically operated devices must be turned off and prepared for transportation.

Maintenance, Legal Inspection Obligation, and Documentation

Portable devices must be tested at least every two years. This includes all movable cables with plugs and fixed connections, such as those used with the electric convector. We are happy to assist you with these maintenance services upon request.





3. Indoor Climate & Heating



3. Indoor Climate & Heating

3.1 Ventilation, Humidity, and Room Climate

The rooms must be ventilated regularly (several times daily). The recommended ventilation method is brief and cross-ventilation. The purpose of this ventilation is to ensure sufficient oxygen levels and maintain the relative humidity at an average of 40–60%. This is essential for your comfort and health.

During winter, the rooms must be heated continuously and consistently at a minimum temperature of 18°C. You should not lower this setting or turn off the heating during weekends or extended periods of non-usage.

3.2 Air Conditioning

We use external specialists who will install and commission the air conditioning units. Power is required for the operation of the system during commissioning. Please ensure this in advance, as otherwise, an additional chargeable service visit for the commissioning of the system will be necessary.



Climate Control Limited
Split & VRV Comfort Air Conditioning Systems

If needed, you can reach Climate Control Limited's Support Team via their office line on **01652 640565**. Their service team will assist whether the issue can be rectified over the phone or to book a service engineer to investigate the problem.

Commissioning

The commissioning of the air conditioning units is carried out by **Climate Control Limited**. User manuals (hard copies) are usually left on-Site after installation.

Operation and Operating Instructions

If someone is available a demonstration of the units will be given. Electronic versions of the operating manuals are available from Climate Control Limited should you require a copy.

Care, cleaning & maintenance

Maintenance follows the industry standard and is every 6 months. The service team will contact you directly once consent from Algeco is given. They would then book a convenient time for the service engineers to visit Site and carry out the work. The service data would then be emailed across showing F-Gas leak checks have been carried out, keeping your legal obligations up to date and also full service records are then available for any Site audits. All model/serial numbers of the installed equipment are stored on their customer database. This can be exported onto an excel spreadsheet should you require a list of equipment for your particular Site. (F-gas register).

Before reporting a fault please:

- Check that the rotary isolator for the external unit is switched on.
- Check the batteries in the controller are working.
- Check the breakers in the fuse box (internally) to ensure they haven't tripped.
- If the indoor unit power light (which is normally a steady green) is flashing take notice of the sequence of flashes as this would indicate a fault code which can help diagnose the problem over the phone.

It must be noted that periodic filter cleaning may be necessary between service visits to ensure the full efficiency of your systems. Filters should be checked and cleaned at least once per month or to suit your particular application. Full instructions should be found in the Hired Equipment operating and maintenance manual provided with each system installed.



**DAQS Air Conditioning
Systems Limited**

If needed, you can reach DAQS Support Team, via their office line on **01225 740074** or by email **admin@daqsaircon.co.uk**. Their service team will assist whether the issue can be rectified over the phone or to book a service engineer to investigate the problem.

Commissioning

The commissioning of the air conditioning units is carried out by **DAQS**. Please ensure that your Site contact details are up to date to allow access for **DAQS** operatives to attend Site to service the machines. Denying access can lead to unwanted charges. Additionally, to help avoid further charges it is essential that any RAMS are approved in a timely manner.

Operation and Operating Instructions

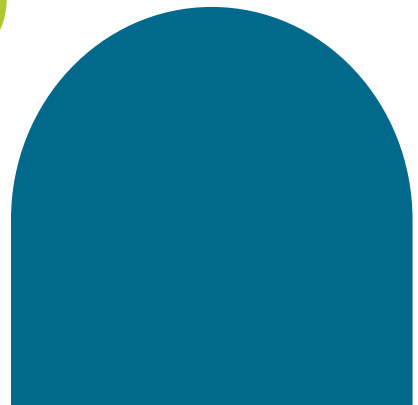
Electronic versions of the operating manuals are available from **DAQS** should you require a copy.

Care, cleaning & maintenance

DAQS include a 6 monthly service package, so there is no requirement for you to maintain.

Before reporting a fault please:

- Reset the system by switching off for one minute then turning back on via the red isolator outside.
- Should the reset not be successful please contact DAQS who will run through some diagnostic checks.



Mobika Clim Double Duct Type Air Conditioner

Click to find out more



Commissioning

The unit is designed and installed for indoor usage for improving inside temperature and providing a comfortable environment. It can be used to both cool and heat a room.

The commissioning of the air conditioning unit is carried out by Algeco. During the install process, the air conditioning units require a power supply on-Site. All electrical installations must comply with the latest IEE regulations.

Please ensure this is arranged in advance; otherwise, an additional chargeable service call will be necessary for the commissioning of the units.

Operation and Operating Instructions

For operating the units and understanding their functions, please refer to the operating instructions available in the download area at www.algeco.co.uk.

Decommissioning

The decommissioning of the air conditioning units is carried out by Algeco.

To ensure clean indoor air, it is essential to regularly clean the air filter of your air conditioning unit (we recommend doing this every 4 weeks). To clean the filter, remove the air inlet filter and clean it with a suitable cleaning agent, preferably a disinfectant spray to eliminate any potential germs, dry it then reinstall it. It may also be necessary to remove dust. The unit body should also be regularly cleaned by gently wiping the air conditioner with a piece of soft cotton cloth. Cleaning of the heat exchanger and condensation drain hole should only be carried out by qualified personnel.

To avoid water leakage, regularly inspect the drip pan and ensure that it is emptied carefully.

Before performing any maintenance on the unit, always remember to isolate the power for safety.

Regular cleaning and maintenance will help ensure that your air conditioning units continue to operate efficiently, providing you with clean and comfortable air. If you have any questions or need assistance with maintenance, feel free to reach out to us for support.

Should the air conditioning unit not be maintained or returned to us in a **Collection Ready Condition**, (please see Section 9) then we will charge you reasonable costs for cleaning and rectifying any damage. Should the unit be beyond repair then we will charge you for replacement and disposal costs.

3.3 Heating

Consort Panel Convactor Heater

PLE050/SS – PLE075/SS – PLE100/SS –
PLE125/SS – PLE150/SS – PLE200/SS

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out more



These panel heaters are fitted with Electronic Controls, Open Window Detection and Electronic 7-Day Timers.

The digital control panel has an easy-to-read display and four large control buttons with tactile feedback. They are easy to operate and have an electronic lock to prevent control tampering. An optional open window detection feature recognises a temperature drop when a window is opened, this smart function automatically turns the heater off to save energy. As soon as the window closes, the heater promptly resumes its warming function.

Under no circumstances should you place objects or clothing on the heater and ensure that all openings remain unobstructed. For fire safety reasons, heater covers must be kept clear. A minimum distance of 50 cm between the heating device and furnishings must be maintained.

Ensure sufficient ventilation (ventilate by opening windows periodically (see section 3.1 Ventilation)). While operating the heater, please keep doors and windows closed to avoid overheating the unit.

Please be aware that the surface of heating devices gets very hot, and direct contact can cause burns.

Operation and Operating Instructions

For operating the units and understanding their functions, please refer to the operating instructions available in the download area at www.algeco.co.uk.

Thermally Operated Cut-Out

This appliance is fitted with a thermally operated cut-out (TOC). This is a safety device, which switches the heater off if, for any reason, the appliance overheats. The TOC can only be re-set after the appliance has cooled down. In order to re-set the TOC, proceed as follows:

- Switch off appliance at mains and leave for approximately 5 minutes.
- Switch appliance back on and TOC will reset.
- Ensure that the appliance is functioning correctly. If the TOC control operates again, the appliance should be checked by a competent electrician.

The heater carries a 'Do Not Cover' label to warn the user that if the appliance is covered, there is a risk of overheating.

If Your Heater Does Not Work

- Check that power is available to the heater. The LED light should be illuminated.
- Check that the thermal cut-out has not operated. Follow the reset instructions given under the section headed 'Thermal Operated Cut-out'.
- Check that the fuse in the spur unit has not blown. This can be done by replacing the fuse with another suitable fuse.

Should none of the above remedies work, then telephone the helpline number shown in this pack.
Do not attempt to repair the heater.

Safety & Care

- Do NOT handle the appliance with wet hands.
- Do NOT use the appliance in workshops or rooms where excessive dust is generated or present.
- Do NOT touch outlet grille when the appliance is in use.
- Do NOT cover or restrict any aperture of the appliance when in use.
- Do NOT use the appliance if damaged.
- Do NOT leave the appliance unattended where young children are present.
- Do NOT let the appliance come into contact with any combustible materials.
- Do NOT push anything into any aperture of this appliance.

Cleaning and maintenance

Before attempting any maintenance on any of these products please ensure they are isolated from the electrical supply. The heater should not require any maintenance, but it is strongly advised that it is kept clean. An occasional wipe over with a soft cloth is all that should be necessary.

Decommissioning

The decommissioning of the units is carried out by Algeco.

HYCO Accona Panel Heater

AC500T – AC1000T – AC1500T –
AC2000T – AC2400T



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out more**

Operation and Operating Instructions

For operating the units and understanding their functions, please refer to the operating instructions available in the download area at www.algeco.co.uk.

This panel heater has a 7-day LED electronic timer, which is configurable in 1 hour slots, energy wastage is reduced due to the open window detection feature.

Safety, care, cleaning & maintenance

This heater requires the same level of care as described above. Please refer to the operating instructions available in the download area at www.algeco.co.uk and ensure you follow all recommended safety guidelines.

Consort SL Wireless Controlled Downflow Fan Heater

BFH2SL – BFH2SLSS

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Operation and Operating Instructions

For operating the units and understanding their functions, please refer to the operating instructions available in the download area at www.algeco.co.uk.

This heater can only be used in conjunction with a **SL wireless controller**. Each SL controller can control any number of heaters providing they are in the RF range control please refer to the SL installation and control guide for full operational details.

Safety, care, cleaning & maintenance

This heater requires the same level of care as described above. Please refer to the operating instructions available in the download area at www.algeco.co.uk and ensure you follow all recommended safety guidelines.

Consort Heatflow Fan Heater

DF2SL

Click to find out more



Operation and Operating Instructions

For operating the units and understanding their functions, please refer to the operating instructions available in the download area at www.algeco.co.uk.

This heater can only be used in conjunction with a wireless controller, please refer to the installation and control guide for full operational details.

Safety, care, cleaning & maintenance

This heater requires the same level of care as described above for Consort heaters. Please refer to the operating instructions available in the download area at www.algeco.co.uk and ensure you follow all recommended safety guidelines.

Consort SLPB Wireless Controller

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Operation and Operating Instructions

For operating the units and understanding their functions, please refer to the operating instructions available in the download area at www.algeco.co.uk.

The SLPB controller is used to control multiple heaters within the RF range and must be paired with each heater to work, please refer to the installation and control guide for full operational details.

Please note: the controller is equipped with a self-diagnostic software that will check functionality of all main components. If there is a fault with any part of the controller or the controller is operating outside of the temperature limits, the 4 indicators will flash red. If this happens, the controller will not function in order to protect itself and the heaters.

Please follow these 're-set' steps if your heaters are not working:

- Ensure the controller is in the off position (the light segment is off or red).
- Turn power to the heater on.
- Within 20 seconds, press and hold the ON button (central button) on the controller until the light segments light up orange in the sequence.
- After the pairing is finished, the light segments will change to green.
- If the pairing was successful, the heater should omit heat. Can take up to 4 seconds.
- After 4 seconds, the heater will turn on.
- Appliance should now be ready to use. If problem persists, please contact Support Services.

Claudgen High level 3kW Heat Zone Fan Heater

HE7010SL

Click to find out more



Operation and Operating Instructions

For operating the units and understanding their functions, please refer to the operating instructions available in the download area at www.algeco.co.uk.

This heater can only be used in conjunction with a SL wireless controller. Each SL controller can control any number of heaters providing they are in the RF range control please refer to the SL installation and control guide for full operational details.

Safety, care, cleaning & maintenance

Claudgen heaters require the same level of care as described above for Consort heaters. Please refer to the operating instructions available in the download area at www.algeco.co.uk and ensure you follow all recommended safety guidelines.

Claudgen High level 3kW Heat Zone Fan Heater

HE7010RX

Click to find out more



Operation and Operating Instructions

For operating the units and understanding their functions, please refer to the operating instructions available in the download area at www.algeco.co.uk.

This heater can only be used in conjunction with a CRXSL wireless controller. Each CRXSL controller can control any number of heaters providing they are in the RF range control please refer to the SL installation and control guide for full operational details.

Safety, care, cleaning & maintenance

Claudgen heaters require the same level of care as described above for Consort heaters. Please refer to the operating instructions available in the download area at www.algeco.co.uk and ensure you follow all recommended safety guidelines.

Hyco Tubular Heaters

TH01 – TH02 – TH03 – TH04

Click to find out more



Operation and Operating Instructions

Tubular heaters provide a gentle, background heat and frost protection. For operating the units and understanding their functions, please refer to the operating instructions available in the download area at www.algeco.co.uk.

Thermally Operated Cut-Out

The appliance is fitted with a thermal cut-out. This is a safety device, which switches the heater off if, for any reason, the appliance overheats. The cut-out will automatically reset once the appliance has cooled down. It will then cycle on and off until the reason for overheating has been removed.

Safety, care, cleaning & maintenance

Hyco heaters require the same level of care as described above for Consort heaters. Please refer to the operating instructions available in the download area at www.algeco.co.uk and ensure you follow all recommended safety guidelines.

Ultraslim 800w Wall Mountable Oil Filled Radiator

EORW800LED

Click to find out more



Operation and Operating Instructions

For operating the units and understanding their functions, please refer to the operating instructions available in the download area at www.algeco.co.uk.

This oil-filled panel radiator has an IP22 water-resistant rating allowing it to be used in many spaces, including wet areas. It is an energy-efficient unit with a weekly timer and precise digital controls.

Safety, care, cleaning & maintenance

Please refer to the operating instructions available in the download area at www.algeco.co.uk and ensure you follow all recommended safety guidelines.

Atlantic Electric Panel Heater

F127

Click to find
out more



Operation and Operating Instructions

For operating the units and understanding their functions, please refer to the operating instructions available in the download area at www.algeco.co.uk.

The Atlantic F127 electric panel heater utilises convection heating to quickly warm any room. Equipped with a range of features to make heating your space much easier.

Safety, care, cleaning & maintenance

Please refer to the operating instructions available in the download area at www.algeco.co.uk and ensure you follow all recommended safety guidelines.

Sangamo Mechanical Thermostat

RSTAT1

Click to find out more



Operation and Operating Instructions

For operating the units and understanding their functions, please refer to the operating instructions available in the download area at www.algeco.co.uk.

A room thermostat simply switches the heating system on and off as necessary. It works by sensing the air temperature, switching on the heating when the air temperature falls below the thermostat setting and switching it off once this set temperature has been reached.

Turning a room thermostat to a higher setting will not make the room heat up any faster. How quickly the room heats up depends on the design of the heating system. Neither does the setting affect how quickly the room cools down. Turning a room thermostat to a lower setting will result in the room being controlled at a lower temperature and saves energy.

The heating system will not work if a time switch or programmer has switched it off. The way to set and use your room thermostat is to find the lowest temperature setting that you are comfortable with, and then leave it alone to do its job. The best way to do this is to set the room thermostat to a low temperature – say 18 °C and then turn it up by one degree each day until you are comfortable with the temperature. You won't have to adjust the thermostat further. Any adjustment above this setting will waste energy.

Room thermostats need a free flow of air to sense the temperature, so they must not be covered or blocked. Any other heat sources nearby may prevent the thermostat from working properly.



4. Sanitation & drinking water

4. Sanitation & drinking water

4.1 Drinking water/wastewater

The rooms must be ventilated regularly (several times daily). The recommended ventilation method is brief and cross-ventilation. The purpose of this ventilation is to ensure sufficient oxygen levels and maintain the relative humidity at an average of 40–60%. This is essential for your comfort and health.

Commissioning the water supply

The utility connections, including water and sewage at the transfer point are the responsibility of the customer unless otherwise agreed upon in the contract.

Blockages to the wastewater and sewage system are the responsibility of the customer, sewage is classed as a Biohazard and requires specialist services not provided by Algeco.

Once you have connected the water supply you will need to open all valves and adjust the cistern internals for your desired water usage, this will not be pre-set by Algeco.

Commissioning of drinking water

Before commissioning the drinking water supply, it is the responsibility of the customer to ensure that the drinking water connection is properly installed and used. This is essential to minimise the risk of Legionella, all statutory rules should be followed.

Before Delivery, the drinking water lines of our sanitary modules are flushed, disinfected, and sealed with an approved method. This ensures the cleanliness and safety of the drinking water supply within the sanitary modules.

Decommissioning

When decommissioning the drinking water supply, certain procedures should be followed to ensure that this can be carried out safely.

Before turning off the water supply, please disconnect the power supply. The specific steps include shutting off the water supply, draining any storage tanks and draining any water lines. To prevent contamination from the sewage pipes, disconnect and close the drinking water pipes before the sewage pipes are disconnected.

Cleaning and maintenance

According to the **BS EN 806-5:201 Specifications for installations inside Buildings conveying water for human consumption**, it is necessary to regularly maintain drinking water, water heating systems and drinking water supply systems including all filters. For a drinking water installation in sanitary modules, during normal operation it is recommended that maintenance is carried out twice a year.



To maintain the quality of drinking water, it is advised to regularly clean and descale the aerators of the faucets. During periods of inactivity lasting between four to twelve hours, let stagnant water drain for about 30 seconds until it becomes noticeably cooler.

If there is no water withdrawal for more than twelve hours, it is advisable to drain the stagnant water for about five minutes at each outlet before re-using the system. For periods of inactivity exceeding 24 hours, close the shut-off valve and let the water flow out for about five minutes at each outlet before re-using the system.

If the system has been inactive for more than four weeks, close the shut-off valve before the water filter and flush the drinking water installation before re-using the system. In addition, a complete water exchange at all outlets must be performed at least every 72 hours for the drinking water installation to maintain its quality.

Following these maintenance and operation guidelines helps to ensure the cleanliness, safety, and proper functioning of the drinking water system in the sanitary modules.

4.2 Hot Water Boilers, Water Heaters & Showers

Commissioning

Please make sure that all devices are filled with water before connecting them to the power supply and that all electrical installation comply with the latest IEE regulations.

Operation and Operating Instructions

For operating each of these units and understanding their functions, please refer to the operating instructions available in the download area at www.algeco.co.uk.



Scalding Hazard: After a short time from power on, the water boilers will reach boiling point, boiling water will then be maintained close to boiling point thereafter. The water heaters operate below boiling but still presents a scalding hazard. Be cautious of scalding and avoid direct contact with hot water.



Legionella Risk: Please be aware of the risk of Legionella contamination when operating hot and cold-water installations. Take appropriate countermeasures by maintaining a constant temperature of at least 60°C and regularly perform thermal disinfection (see maintenance).

Decommissioning

Before decommissioning, please ensure that the water supply is shut off.

Before shutting off the water supply, please disconnect the power supply and empty all water-storage tanks, as well as water-feed pipes for hygienic reasons, it is advisable to separate and seal the drinking water pipes first before disconnecting the wastewater pipes. This helps to prevent any potential contamination or back-flow of wastewater into the drinking water system. Following these steps helps to maintain the integrity and safety of the water supply system during temporary shut-downs or maintenance procedures.

Maintenance

Before attempting any maintenance on any of these products please ensure it is isolated from the electrical supply and the water contained within has cooled.

Depending on the hardness of water in your area, lime scale may build up, if so, please follow the instructions in the operating manual to de-scale.

Thermal disinfection is an important measure to eliminate or reduce the growth of harmful micro-organisms like Legionella in the water system. By raising the water temperature to 75°C or higher and allowing the water to flow out slowly for five minutes, the disinfection process effectively kills the bacteria. Please ensure that you take precautions not to scald yourself during this process.



Caution: During thermal disinfection, hot water vapour can carry harmful micro-organisms, including Legionella bacteria, which can pose health risks if inhaled. Therefore, it is crucial to take appropriate safety measures during the process to prevent any potential harm to yourself or others.

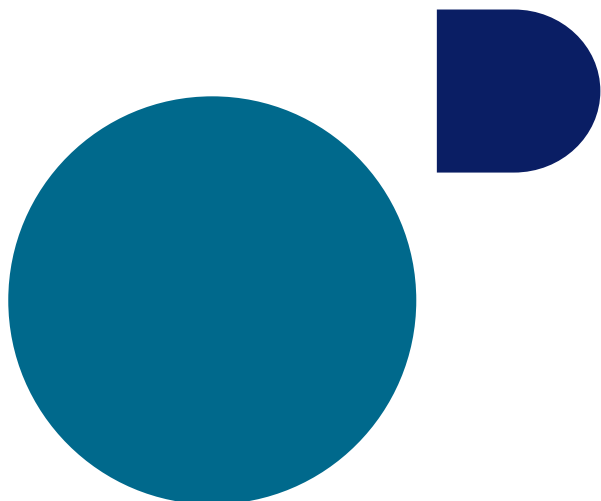
Ensure that the area is properly ventilated during the thermal disinfection to minimise the risk of inhaling contaminated water vapour. Additionally, make sure to prevent accidental contact with hot water to avoid scalding.

Filters: Zip Hydroboil if the unit is specified with a filter the 'Filter Active' text will normally be illuminated. This indicates that the filter is within its specified lifespan, the 'Change Filter' light will illuminate when the filter is due for replacement.

Periodically (at least every 6 months) remove internal lime-scale build up using a standard domestic kettle de-scaling compound.

Redring Pure Shower lime-scale can build up in the shower handset and unit reducing the performance. It is therefore important to clean the shower handset by simply rubbing the rubber nozzles or soaking in proprietary lime-scale remover and rinsing thoroughly before use. The frequency of this will depend on water hardness and experience.

Hyco Wave Instantaneous Hand Wash: the spray head must be de-scaled regularly to ensure it remains unimpeded and free from debris and to avoid a pressure build up.





Hyco Microboil Hot Water Heater

MBS3 – MBS6 – MBS8 –
MBS16 – MBS25

[Click to find out more](#)



Hyco Microboil Smart Water Heater

MS3W – MS3SS – MS6W –
MS6SS – MS10W – MS10SS

[Click to find out more](#)



Zip Hydroboil – Hot Water Boiler

HS005 – HS010 –
HS015 – HS025 – HS040

[Click to find out more](#)



Hyco Omega Automatic Boiling Water Unit

OMEG3 – OMEG5

[Click to find out more](#)



Hyco Speedflow – Unvented Water Heater

[Click to find
out more](#)



Hyco Handyflow – Oversink Vented Point of Use Water Heater

HF05LM

[Click to find
out more](#)



Stiebel Eltron Open Vented (non-pressurised) Small Water Heater

ESH 5U-N Trend and
ESH 5 O-N Trend

[Click to find
out more](#)



Stiebel Eltron Wall Mounted DHW Cylinder

SHZ 30/50/100/150 S (GB)

[Click to find
out more](#)



Redring Powerstream Eco – Unvented Instantaneous Water Heater

[Click to find out more](#)

Redring Pure Shower

7.5/8.5/9.5/10.5kW

[Click to find out more](#)

Hyco Wave Instantaneous Hand Wash 3000W

HW30M [Manual] –
HW30A [Auto]

[Click to find out more](#)

Cygnet Manual Fill Boilers

CYMFCT1010 – 444440351
CYMFCT1020 – 444440352
CYMFCT1030 – 444440353

[Click to find out more](#)



5. Additional Items

5. Additional Items

Hyco Arc Automatic Hand Dryer

Click to find out more



Operation and Operating Instructions

For operating the units and understanding their functions, please refer to the operating instructions available in the download area at www.algeco.co.uk.

The Arc is a high speed, automatic hand dryer that is suitable for a variety of wash room applications. High performance quality gives fast dry times and low sound levels which improve user experience. A compact, durable stainless steel cover and intelligent temperature control increase the efficiency, reliability and longevity of this hand dryer.

Safety, care, cleaning & maintenance

Please refer to the operating instructions available in the download area at www.algeco.co.uk and ensure you follow all recommended safety guidelines. To clean the filters, rinse with clean water and allow to dry before replacing.

Xpelair 100mm Extractor Fan Standard

VX100 – VX100P – VX100T

Click to find out more



Operation and Operating Instructions

For operating the units and understanding their functions, please refer to the operating instructions available in the download area at www.algeco.co.uk.

A compact extractor fan for bathrooms, shower rooms and toilets. The single-speed fan delivers an extraction rate of 73m³ per hour.

- VX100 – Operate the fan using an on/off switch.
- VX100P – Operate the fan using an integral pull-cord.
- VX100T – Built-in timer operates fan for a pre-set delay of up to 30 minutes.

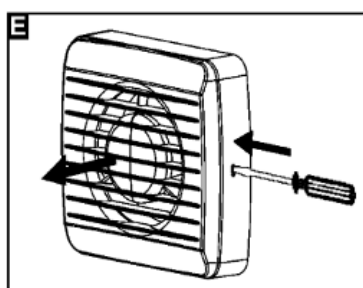
Safety, care, cleaning & maintenance

Please refer to the operating instructions available in the download area at www.algeco.co.uk and ensure you follow all recommended safety guidelines.

Cleaning (recommended once a month)

-  Warning Risk of fire
-  Danger Electric shock risk

1. Before cleaning, isolate the fan completely from the mains supply.
2. Remove the front cover by pressing the release catches located on the sides of the unit with a 3mm screwdriver, whilst pulling the front cover forward (fig. E).



3. To clean the front cover, either wipe it with a damp, lint free cloth or wash it with warm soapy water. Thoroughly dry the front cover and refit.
4. Do not immerse the fan in water or other liquids to clean any other parts of the fan.
5. Do not use strong detergents, solvents or chemical cleaners.
6. Allow fan to dry thoroughly before use.
7. Apart from cleaning, no other maintenance is required.

Danlers Wall or Ceiling Mounted PIR Occupancy Switch

WACEPIR

Click to find out more



Operation and Operating Instructions

For operating the units and understanding their functions, please refer to the operating instructions available in the download area at www.algeco.co.uk.

The PIR occupancy switch has a passive infra-red quad person detector. This detects the movement of a warm body, moving within its detection zone. When such a movement is detected, the load is switched on. There is an adjustable time lag function. The time lag is the time that must elapse with no movement detected before the PIR occupancy switch will switch off. There is a built-in adjustable photocell override, which can be used to keep lights off when there is sufficient daylight available. The photocell can be set to inactive when controlling heating, ventilation or air conditioning.

Safety, care, cleaning & maintenance

Please refer to the operating instructions available in the download area at www.algeco.co.uk and ensure you follow all recommended safety guidelines.

Timeguard 360° Surface Mount PIR Light Controller

SLW360N

Click to find out more



Operation and Operating Instructions

For operating the units and understanding their functions, please refer to the operating instructions available in the download area at www.algeco.co.uk.

The Timeguard 360° PIR Presence Detector is used where light control is required.

Safety, care, cleaning & maintenance

Please refer to the operating instructions available in the download area at www.algeco.co.uk and ensure you follow all recommended safety guidelines.

Cookology 93L Undercounter Fridge

UCIF93WH – UCIF93BK – UCIF93SL

Click to find out more



Harlequin Undercounter Fridge

BC-133L

Click to find out more



Operation and Operating Instructions

For operating the units and understanding their functions, please refer to the operating instructions available in the download area at www.algeco.co.uk.

This fridge has straight forward temperature dials; adjustable legs, a chiller box, 2 shelves and a salad/vegetable drawer. The door also has 3 shelves for further storage.

Safety, care, cleaning & maintenance

Please refer to the operating instructions available in the download area at www.algeco.co.uk and ensure you follow all recommended safety guidelines.

- Warning Risk of fire – The refrigerant and cyclopentane foaming material used for the appliances are flammable.
- Danger Electric shock risk

1. Before cleaning, isolate the fridge completely from the mains supply.
2. Dust behind the fridge and on the ground to improve the cooling effect and to help save energy.
3. The interior of the fridge should be cleaned regularly to avoid odours.
4. Use soapy water or diluted detergent with a soft cloth and sponge to clean the door gasket.
5. To clean the inside of the fridge, use a soft cloth and sponge with two tablespoons of baking soda and a quart of warm water, rinse and wipe clean. Let dry naturally with the door open BEFORE turning the power back on.
6. Do NOT use hard brushes, clean steel balls, wire brushes or any type of abrasive products.

Defrost:

1. To maintain the performance of your fridge it is important to regularly defrost it.
2. To defrost the fridge, you can simply unplug the appliance and allow it to defrost naturally. Or speed up the process by using hot water in a container.

3. Ensure all contents are removed first.
4. Do not use any metal implements to remove the ice build-up.
5. Thoroughly dry the fridge BEFORE turning the power back on.

Should the fridge not be maintained or returned to us in a **Collection Ready Condition**, (please see Section 9) then we will charge you reasonable costs for cleaning and rectifying any damage. Should the fridge be beyond repair then we will charge you for replacement and disposal costs.

Haden 20L White Microwave

195678

Click to find out more



Status 20L White Microwave

SEDONA 1PKB

Click to find out more



Operation and Operating Instructions

For operating the units and understanding their functions, please refer to the operating instructions available in the download area at www.algeco.co.uk.

The **Haden** microwave features a 20L capacity, 700W power, defrost, express functions and 6 power levels for controlled heating.

The **Sedona** microwave has twin dial controls on the front, a 20-litre capacity, including a 5-heat setting dial with a defrost function and a 30-minute cooking timer dial.

Safety, care, cleaning & maintenance

Please refer to the operating instructions available in the download area at www.algeco.co.uk and ensure you follow all recommended safety guidelines.

Should the microwave not be maintained or returned to us in a **Collection Ready Condition**, (please see Section 9) then we will charge you reasonable costs for cleaning and rectifying any damage. Should the microwave be beyond repair then we will charge you for replacement and disposal costs.

BEKO Freestanding Condenser Tumble Dryer

DCY 9316 W – DCB 93166 W –
DCB 93166 B – DCB 93166 R

Click to find
out more



Operation and Operating Instructions

For operating the units and understanding their functions, please refer to the operating instructions available in the download area at www.algeco.co.uk.

The Tumble Dryer features a 9kg load capacity which is designed to accommodate large items it has an LED display showing time remaining and sensor programmes.

Key Features

1. 9kg Load capacity
2. LED display showing time remaining
3. 'B' Energy efficiency rating
4. Sensor drying programmes
5. Timed drying
6. Automatic anti-creasing function
7. Reverse action
8. Reversible door
9. Direct drain

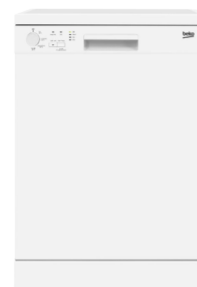
Safety, care, cleaning & maintenance

Please refer to the operating instructions available in the download area at www.algeco.co.uk and ensure you follow all recommended safety guidelines. Should the Tumble Dryer not be maintained or returned to us in a **Collection Ready Condition**, (please see Section 9) then we will charge you reasonable costs for cleaning and rectifying any damage. Should the Tumble Dryer be beyond repair then we will charge you for replacement and disposal costs.

BEKO Freestanding dishwasher

DFN04210W – DFN04210S –
DFN04210B – DFN04C10W

Click to find
out more



Operation and Operating Instructions

For operating the units and understanding their functions, please refer to the operating instructions available in the download area at www.algeco.co.uk.

Easy to use and energy efficient, full size dishwasher with a choice of 4 programmes, including a quick Mini 30' programme which washes a full load in 30 minutes.

Key Features

1. 12 Place setting capacity
2. 30 and 58 minute quick washes for smaller or lightly soiled loads
3. Half load programme.
4. Salt and rinse aid lights if either needs refilling
5. Efficient A+ energy rating
6. 49 Decibel noise level,
7. 4 Programmes

Safety, care, cleaning & maintenance

Please refer to the operating instructions available in the download area at www.algeco.co.uk and ensure you follow all recommended safety guidelines.

Should the Dishwasher not be maintained or returned to us in a **Collection Ready Condition**, (please see Section 9) then we will charge you reasonable costs for cleaning and rectifying any damage. Should the Dishwasher be beyond repair then we will charge you for replacement and disposal costs.

Ecoair Dehumidifier

DD1 classic

Click to find
out more



Operation and Operating Instructions

For operating the units and understanding their functions, please refer to the operating instructions available in the download area at www.algeco.co.uk.

This dehumidifier is designed to help improve your air quality by removing excess moisture in the air. Keeping humidity at recommended levels combats damp, mould and mildew and can also help with respiratory conditions. Built in Ioniser for air purification and Silver Filter. Features: Powerful laundry mode with turbo and saving modes; Super Quiet mode at 34dBa; 2, 4 and 8 Hour Timer.

Safety, care, cleaning & maintenance

Please refer to the operating instructions available in the download area at www.algeco.co.uk and ensure you follow all recommended safety guidelines.

Please note it is important that you empty the water tank when full and ensure you follow the recommended cleaning guidelines for the water tank, filter and the unit itself. The filter will require replacing every 6 months.

Should the Dehumidifier not be maintained or returned to us in a **Collection Ready Condition**, (please see Section 9) then we will charge you reasonable costs for cleaning and rectifying any damage. Should the Dehumidifier be beyond repair then we will charge you for replacement and disposal costs.

Trotec Dehumidifier

TTK165ECO – TTK170ECO –
TTK380ECO

Click to find
out more



Operation and Operating Instructions

For operating the units and understanding their functions, please refer to the operating instructions available in the download area at www.algeco.co.uk.

This dehumidifier is designed to help improve your air quality by removing excess moisture in the air. Keeping humidity at recommended levels combats damp, mould and mildew and can also help with respiratory conditions. performance of max. 52 litres a day, at an emitted air volume of 350 m³/h. With hot gas defrosting.

Safety, care, cleaning & maintenance

Please refer to the operating instructions available in the download area at www.algeco.co.uk and ensure you follow all recommended safety guidelines.

Please note it is important that you empty the water tank when full and ensure you follow the recommended cleaning guidelines for the water tank, filter and the unit itself. The air filter is washable, easily accessible and easy to clean, this should be checked for dirt and foreign objects before every start-up and at least every two weeks. The filter will require replacing every 6 months.

Should the Dehumidifier not be maintained or returned to us in a **Collection Ready Condition**, (please see Section 9) then we will charge you reasonable costs for cleaning and rectifying any damage. Should the Dehumidifier be beyond repair then we will charge you for replacement and disposal costs.

Essentials Kettle

C17KW17

Click to find
out more



Operation and Operating Instructions

For operating the units and understanding their functions, please refer to the operating instructions available in the download area at www.algeco.co.uk.

This kettle has a 1.7 litre capacity, it has a LED indicator with automatic shut-off and boil-dry protection.

Safety, care, cleaning & maintenance

Please refer to the operating instructions available in the download area at www.algeco.co.uk and ensure you follow all recommended safety guidelines. Depending on the hardness of water in your area, lime scale may build up, if so, please follow the instructions in the operating manual to de-scale.



6. Fire protection & safety-related installations



6. Fire protection & safety-related installations

This section covers fire protection and safety-related installations. Including information about fire safety measures, equipment, and procedures to prevent and respond to fire incidents. Additionally, it addresses the installation and maintenance of safety equipment to ensure the well-being of occupants and compliance with safety regulations.

These include, but are not limited to, smoke detectors, fire detectors and fire alarm systems, escape route signage and lighting, burglar alarm systems, fire extinguishers, fire or smoke protection doors as well as other fire protection installations such as fire suppression systems, fire hydrants, and fire blankets.

Commissioning

The commissioning of the safety-related installations is carried out by Algeco or an associated specialised company.

Algeco, as the responsible entity, ensures that all safety-related installations are properly installed, tested, and set up to meet the required safety standards and regulations. If any specialised tasks are required, Algeco may collaborate with affiliated specialised firms to handle the installation process efficiently and effectively. This approach ensures that the safety-related installations are correctly implemented and ready for operation ensuring the safety and well-being of all occupants.

Operation and Operating Instructions

Supply of any related technical documentation and a briefing will take place as part of the handover.

Decommissioning

To ensure a smooth decommissioning process before any work commences all necessary measures will be agreed upon in advance, in coordination with any respective specialised companies and any relevant parties. For instance, before shutting down a fire alarm system connected to the fire service, the fire department will be notified.

Maintenance and Statutory Inspection Obligations

Fire protection equipment, such as fire or smoke protection doors, must be installed according to the general building authority with any appropriate test certificates. Regular function tests are to be carried out to ensure correct operation in case of an emergency (e.g., hold-open systems checked monthly by the customer and annually by a qualified expert). The safety inspection includes verifying the existence of completed technical documentation and operating instructions. The inspection intervals are determined by the approvals, legal requirements, and project-specific conditions specified in the building permit.

In principle, it is the responsibility of the customer to ensure that the legal maintenance obligations are met, thus ensuring the proper functioning of the equipment. Algeco, in collaboration with the appropriate specialised companies, offers maintenance packages that comply with the legal requirements.

Damage and repairs

Any damage to safety-relevant installations must be reported immediately to Algeco. The use of fire extinguishers should also be promptly reported. Repairs or replacements should be carried out exclusively by professionally qualified individuals and only after being commissioned or granted written approval by Algeco.

FireAngel SM-SN-1 Multi-sensor smoke alarm

SM-SN-1

Click to find out more



Operation and Operating Instructions

For operating the units and understanding their functions, please refer to the operating instructions available in the download area at www.algeco.co.uk.

The FireAngel SM-SN-1 is a 230V mains powered smoke detector, with tamper-proof sealed for life battery back-up and hard-wired interlinking capabilities. Under typical usage conditions, it uses approximately 10% less power than the average AC fire alarm, making it the only smoke detector currently on the market with a proven carbon footprint. The back-up battery boasts a lifespan of 10 years. It has a tamper-resistant hinge which prevents the detector unit being removed without a suitable tool.

The alarm can be temporarily silenced for up to 10 minutes in the case of a known false activation, however if the level of smoke detected is very high, this feature will be overridden for your safety and the alarm will continue to sound. When the combined test/silence/locate button is pressed on any device on the network, all connected devices except the device that was triggered will be silenced, offering easy identification of the unit in alarm.

Safety, care, cleaning & maintenance

Please refer to the operating instructions available in the download area at www.algeco.co.uk and ensure you follow all recommended safety guidelines.



7. Data & Communication Technology

7. Data & Communication Technology

Commissioning

To commission the data and communication technology, power is required at the facility. Please ensure that this is in place prior to commissioning. If we need to return to the Site to activate the system this will incur an additional charge for a follow-up service call.

Prior to the commissioning, all requested safety features and network settings will be programmed according to the customer's specification.

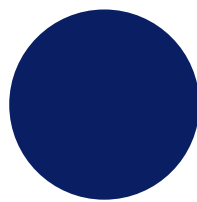
Commissioning takes place before the key handover, provided that power has been made available at the facility in advance. This means the network is ready for use immediately and can be connected to the customer's hardware (such as PCs, monitors, printers) as required.

Operation and Operating Instructions

All documentation will be provided to you before or on commissioning. If desired, we can also provide on-Site training for any network technology.

Decommissioning

The decommissioning will be carried out by Algeco or a specialised company. For this purpose, the respective area must be fully accessible and unobstructed. Please ensure that the rooms are unlocked, and the access path is clear.





8. External 360°



8. External 360°

If you have hired items as part of our External 360° approach, such as secure fencing, pedestrian safety barriers, generators, water bowzers, showers and toilets etc. and you require further support, please reach out to your relevant Hire Control contact partner in your region, who will deal with your enquiry and help find a solution that best suits your needs.

Generators & Self-Powered Units

Please note that with some of our generators if they run below 60% utilisation, they may power off and could lock out resulting in costs to you the hirer.

Generator Servicing and Maintenance

All routine daily checks (engine oil and coolant) are the responsibility of the hirer, before the generator is used it is also the customers responsibility to ensure that it is filled with diesel. Should we be called out to an issue that is the result of trying to run the generator without diesel then this will be chargeable.

Water Bowzers with On-Demand Pumps

- Power Requirements may vary and will be advised on quote.
- All routine daily checks are the responsibility of the hirer.
- Water bowzers are only suitable for "non-potable" water and are not for drinking. We do not accept any responsibility for water quality or hygiene as it is the hirers responsibility to ensure it complies with their needs.
- All piping/ connections and Power connections are hirers responsibility.
- All essential preventative measures to ensure that Hired Equipment is not damaged is hirers responsibility.
- Water bowzers with on demand pumps must always have water in them if they are to be used or connected, if water runs out everything must be powered off and not used as can result in damage and incur charges.
- Continual cleaning of water bowser is the hirers responsibility.



Water Pumps



Where a Stuart Turner Boostamatic water pump is fitted and the supplying water tank runs low, and is then filled up again, it is possible that this will introduce air into the pipework.

If this is the case, the pump will automatically refuse to pump, to avoid the motor burning out. The air will have to be removed from the system before pumping again. The pump can be bled using the bleed screw. This is either a large brass screw or a black plastic crosshead screw, located on the main body of the pump, circled in the pictures below.



To bleed the pump: first, turn off the power to the pump at the spur point (wall switch). Then, using a large flat-head screwdriver unscrew the screw, until water starts to trickle out of it (this is basically the same process as bleeding a radiator).

Once the water is seen trickling out, simply tighten the screw back up, and switch the pump on again at the spur. With the air removed, the pump should then pump again.

Tank Empties and Water fills

Tank Empties

- It is the hirers responsibility to ensure access to Site/on Site and off Site for 26t rigid tanker and vehicular access to the tank within 10 metres.
- Standard operating times are Mon–Fri 07:00–16:00. Please notify us for any requirements outside of this.
- If a final tank empty is to be carried out prior to off hire please let us know, once complete please ensure that your effluent tank is fully disconnected from any units so that it is unusable, this is to avoid the risk of an aborted Collection as tanks cannot be collected if they contain any liquid. A final empty will be completed the day before the unit is to be collected and the unit cannot be used again after this time. Doing so can cause the journey to be aborted where the cost for this will be passed on.

Water fills

- It is the hirers responsibility to ensure access to Site/on Site and off Site for the 26t rigid tanker and vehicular access to the tank within 10 metres.
- Standard operating times are Mon–Fri 07:00–16:00. Please notify us for any requirements outside of this.
- All water provided is “non-potable” non-drinking water. Non-potable water is not treated to drinking water standards and is not meant for human consumption.
- It is the Sites responsibility to ensure that this type of water is suitable for your Site needs.

Portaloos/Hotwash Toilets

- Unless otherwise advised Portaloo toilets include a weekly service, this is set by Algeco on a specified date and may be subject to change.
- Power requirements are to be specified, as hotwash toilets can come with either 110v or 240v connections and can be randomly provided unless specifically requested.
- Units are to be placed in a position which is easily accessible for Collection and servicing.



9. Definition of Damages, Return Condition, Site Calls & Recharges

9. Definition of Damages, Return Condition, Site Calls & Recharges

Damages

During the decommissioning process we will on larger complexes, carry out a dilapidations report where we will inspect the units and assess their condition. For smaller complexes and single units an inspection of the unit[s] will take place in the Service Centre on their return.

Our expectation is that you will service, clean and maintain the Hired Equipment, that all hired goods will be returned to us and be in good and substantial repair and condition (including cosmetic), fair wear and tear excepted. Any damage caused by failing to follow routine maintenance procedures will be chargeable.

We will clean all returned Buildings and goods. An excess cleaning charge will apply where the unit[s] are returned in a poor condition or when the need for specialised cleaning products or methods are required to return the product to a re-hireable state, the cost of this will be dependent upon the size of the unit and the level of cleaning required.

You are responsible for the safe keeping and operation of Hired Equipment during the Hire Period and for its return to us at the termination of the Hire Period. If you fail to return the Hired Equipment for whatever reason you will be liable to us and agree to indemnify us for: (a) the full replacement value of equivalent new equipment to that of the Hired Equipment, together with all losses, costs or expenses arising therefrom; and (b) the Hire Charges (or relevant proportion) until payment of the costs as set out in our Terms and Conditions of Hire under clause 14.5(a).

Critical Loss

A Critical Loss Event is described as: fire, act of vandalism (by a person other than you, your employees, agents and contractors), and/or theft from a secure or guarded Site.

Critical Loss Waiver Option

It is a condition of the Agreement that you must have in place and maintain hired in plant insurance (HIPI) to cover the Hired Equipment for the duration of the Hire Period at least to the full new replacement value satisfactory to us, or you must pay the Critical Loss Waiver Fee.

When entering into the Hire Contract, you will be given the option to select Critical Loss Waiver and pay the Critical Loss Waiver Fee.

In consideration for payment of the Critical Loss Waiver Fee, Critical Loss Waiver will operate to release you from liability for Critical Loss Events subject to the Critical Loss Exclusions.

All other liability and risk associated with the Hired Equipment (including the Critical Loss Exclusions) will remain with you.

Critical Loss Waiver Exclusions

For clarity these are any loss resulting from:

1. a risk which is not a Critical Loss Event.
2. wilful misconduct or gross negligence by you or your employees, agents or contractors.
3. any loss of Hired Equipment revealed only when an inventory is made.
4. generators and their accessories including fuel and fuel equipment.
5. air condition and climate control equipment
6. bodily injury
7. glass breakage.
8. accidental damage.
9. civil or foreign war, nuclear damage, terrorism, embargo / destruction upon request of government or public authority
10. fair wear and tear.
11. theft from an unsecure or unguarded building or Site
12. fraud, dishonesty.
13. business interruption, loss of profit, loss of revenue, loss of business.
14. indirect damages.
15. loss, damage or re-instatement of ground in or around the Site.
16. losses or damage resulting from the incorrect use and maintenance of the Hired Equipment.
17. loss occurring outside the UK.
18. a Critical Loss Event to the extent that such Critical Loss Event applies to an EV charger.

The following is what constitutes damage and therefore chargeable at the return of goods to Algeco.



Building Exterior



General

- Any missing Hired Equipment.
- Graffiti.
- Burns and stains including paint and oil stains.
- Damage to chassis, signage, piping, services, windows etc.
- Non-approved modifications, additions, removals to the “as supplied” structure.

Walls, Cladding, Barges, Flashbands & Cappings

- Dents, scratches and creases that have broken the paint or damaged the visible profile of the cladding and/or flashings.
- Any other surface damage including any holes and/or residue left from the fixing and/or removal of signs, screws/fasteners and/or added accessories including services conduit or piping.
- Concrete/cement overspray.

Roofing

- Damage including any holes and/or visible residue left from the fixing and/or removal of signs and/or added accessories including services conduit or piping.
- Creases or dents that necessitates the replacement of roof sheeting and/or flashings.

Fixtures & Fittings

- Broken/damaged light fitting and/or switchboard covers.
- Broken/damaged door handles and locks.
- Damage to doors including any holes and/or residue left from the fixing and/or removal of signs, screws/fasteners and/or added accessories.
- Unreturned keys and subsequent lock replacement.

Building Interior



General

- Any missing Hired Equipment.
- Graffiti.
- Burns and stains including paint and oil stains.
- Damage to chassis, signage, piping, services, windows etc.
- Non-approved modifications, additions, removals to the “as supplied” structure.

Walls, Skirtings & Architraves

- Surface damage including any holes and/or residue left from the fixing and/or removal of signs, screws/fasteners, additional data or electrical points and/or added accessories including services conduit or bracketry.
- Light fitting covers.
- Broken/damaged door handles and locks.

Fixtures & Fittings

- Broken, damaged or unreturned keys and subsequent lock replacement.

Floors

- Gouges which visibly penetrate the vinyl surface. Holes which penetrate the vinyl and sub flooring. Surface damage including rust, any holes and/or residue left from the fixing and/or removal of signs, screws/fasteners, additional data or electrical points and/or added accessories including services conduit or bracketry.

Windows & Screens

- Broken glass.
- Damage to security bars.

Ancillaries Fittings & External 360



General

- Any missing Hired Equipment.
- Graffiti.
- Scratches that penetrate surfaces and paint.
- Dents that have broken the paint on any item.
- Damage to the ancillaries including any holes and/or residue left from the fixing and/or removal of signs, screw and/or fasteners.
- Damage to generators and pumps from failing to follow routine maintenance.

Plumbing

- Removal and/or correction of non Algeco standard plumbing modifications including additional waste or water feeds.
- Repairs required due to non-maintenance of fixtures and fittings i.e. excess calcium build up due to a lack of cleaning.

Collection Ready Condition

If the Hired Equipment is not maintained or returned in **Collection Ready Condition**, then we will charge you reasonable costs for cleaning the Hired Equipment and rectifying any damage. Should the Hired Equipment be beyond repair then we will charge you for replacement and disposal costs. Should any of the Hired equipment not be returned at off-hire then we will charge you replacement costs.



Please Ensure That Prior To Return:

- The Hired Equipment is in a clean state.
- The Hired Equipment is disconnected from all utilities.
- All holding and waste tanks are emptied; and
- Toilet pans and pipe work are completely flushed and clean.
- All 360° Service Items and other accessories are laid down or otherwise secured.
- All 360° Service items are returned.
- All items or materials which are not Hired Equipment are removed.
- All supplied keys are returned on Collection of the unit, this includes both internal and external locks. All The keys need to be present in their specific locks and cable tied to the handles. Otherwise, you will be charged for any missing keys and/or replacement locks.

If the Hired Equipment is not available to us at the Site on the Collection Date within 30 minutes of the Collection vehicle arriving. Any impediment (including adverse weather leaving our Service Centre) to the Collection of the Hired Equipment on the scheduled Collection Date may result in additional charges to you for any costs (including costs in relation to transport, labour, and crane hire) incurred by us.

If the Hired Equipment is not available for Collection on the scheduled Collection Date (including if the Hired Equipment is not in a **Collection Ready Condition**), we will reschedule the Collection Date. In such case you will be liable for Hire Charges until the date on which the Hired Equipment is returned to our control even if that is after the originally scheduled Collection Date plus any costs incurred as a result of the failed Collection.

Site Call-Out Charges

We will be entitled to charge you all reasonable costs incurred in attending the Site to undertake any maintenance or repairs to Hired Equipment unless such costs result solely from the fair wear and tear of the Hired Equipment or our negligence.

We will endeavour to attend to your call as soon as possible, please understand that our service engineers are tasked up on calls in advance and any Site calls need to be planned. However, should your problem be an emergency we will aim to fast-track your call.



General

- Any damage to Hired Equipment.
- Changes or additions to the original order.
- Calls that result in no fault being found.
- Unblocking Toilets, Drains and Gutters.
- Adjustments to water systems that are a result of not ensuring that it has been set for your desired usage.
- Broken/damaged doors, closers, handles and locks.
- Replacement keys.
- Calls that are the result of not ensuring that devices are filled with water before connecting to the power supply.
- Electrical Equipment re-setting or replacing due to incorrect use or overloading.
- Damages to roofing due to inappropriate use such as storing items on it.



10. Terms & Conditions of Hire



10. Terms & Conditions of Hire

Additional Important Information

Our Standard Terms and Conditions of Hire will apply to any order issued by you to us, and to your Hire Contract. You must visit www.algeco.co.uk/terms-conditions to read our Standard Conditions of Hire, as updated from time to time, Our Standard Conditions of Hire will prevail over any other terms and conditions whatsoever that may be issued by you or attached to any order issued by you.

For the avoidance of any doubt, we expressly reject any terms and conditions purported to apply to the Agreement (including any Hire Contract) by you. If you do not accept the terms and conditions of the Agreement, including our Standard Conditions of Hire, you must not enter into the Agreement or accept Delivery of any Hired Equipment.

Exclusions

Items not specifically itemised can include, but are not limited to:

- Cranage.
- Foundations, base works, pathways, landscaping.
- Electrical wiring certificates.
- Planning, building control fees, Building regulations.
- Local fire office approval and associated fees.
- Temporary roadways, Drainage, Effluent removal and disposal, Category 2 lighting, lighting levels for the use of VDUs.
- VAT.



Click here for more information

| STANDARD CONDITIONS OF HIRE - UK | |
|-----------------------------------|--|
| 1. Definitions | |
| 360° Service Items | any associated ancillaries, services or optional extras hired or sold by us to you in addition to any Building under the Agreement including but not limited to, air conditioners, furniture, equipment, generators, kitchen equipment, toilets and fire extinguishers and related service packages, and subject to any applicable 360° Service Terms. |
| 360° Service Terms | any additional terms applicable to the particular 360° Service Items which are hired by you or sold by us as referenced or incorporated in the Quote or the Hire Contract. |
| Additional Terms | any applicable additional 360° Service Terms, the Hire Contract, the Quote, and any applicable framework services terms that the parties enter into. |
| Agreement | the Algeco entity identified in the Quote, being the entity hiring the Hired Equipment to you under the Agreement. |
| Building | any relocatable or modular building or storage container hired by us to you under the Agreement, but does not include 360° Service Items. |
| Collection | the off-lure, dismantling, collection and transportation related services necessary to return the Hired Equipment to us at the end of the Hire Period. |
| Collection Date | the date we confirm to you for Collection of the Hired Equipment from your Site. |
| Collection Ready Condition | the condition the Hired Equipment must be in ready for Collection, as set out in clause 14.3 (iv)-(vi). |
| Critical Loss Event | fire, act of vandalism (by a person other than you, your employees, agents and contractors), and/or theft from a secure or guarded Site. |
| Critical Loss Exclusions | i. a risk which is not a Critical Loss Event ii. wilful misconduct or gross negligence by you or your employees, agents or contractors iii. any loss of Hired Equipment revealed only when an inventory is made iv. generators and their accessories including fuel and fuel equipment v. air condition and climate control equipment vi. bodily injury vii. glass breakage viii. accidental damage ix. civil or foreign war, nuclear damage, terrorism, embargo / destruction upon request of government or public authority x. fair wear and tear xi. theft from an unsecured or unguarded building or Site xii. fraud, dishonesty xiii. business interruption, loss of profit, loss of revenue, loss of business xiv. indirect damages xv. loss, damage or re-installment of ground in or around the Site xvi. losses or damage resulting from the incorrect use and maintenance of the Hired Equipment xvii. loss occurring outside the UK xviii. a Critical Loss Event to the extent that such Critical Loss Event applies to an EV charger. |
| Critical Loss Waiver | the waiver of liability for the costs of damage to and/or destruction of the relevant Hired Equipment (subject to the Critical Loss Exclusions). |
| Critical Loss Waiver Fee | the fee to be paid by you to us in consideration for Critical Loss Waiver. |
| Data Protection Law | the Data Protection Act 2018 together with all other data protection laws applicable in the United Kingdom |
| Delivery | from time to time, the transportation, delivery, and as the case may be, installation of the Hired Equipment and/or Sale Items, as described in clause 10. |
| Delivery Date | The date we confirm to you for Delivery of the Hired Equipment and any Sale Items to your Site. |
| Hire Charges | the hire charges relating to the Hired Equipment as referred to in the Hire Contract at their full-face value without any deduction, counterclaim or set-off whatsoever. |
| Hire Contract | the hire contract prepared by us for you and which bears a hire contract number. |
| Hire Period | the period of time from and including: (i) the Hire Start Date or Practical Completion (if Site Works are applicable); until (ii) the Hired Equipment is returned to us in accordance with the Agreement. |
| Hire Start Date | the date specified as such in the Hire Contract, or if earlier, the Delivery Date of the Hired Equipment. |
| Hired Equipment | any Buildings or 360° Service Items hired by us to you under the Agreement. |
| Individual | a natural person, a partnership consisting of two or three persons not all of whom are bodies corporate; and an unincorporated body of persons which does not consist entirely of bodies corporate and is not a partnership. |
| Minimum Hire Period | the minimum hire period as referred to in the Quote or the Hire Contract. |
| Off Hire Notice | the notice you are required to give us to terminate the Agreement and off hire the Hired Equipment (using the details provided in the Hire Contract). |
| Practical Completion | the date of completion of the Site Works (if applicable) as determined by us at our discretion, as detailed in clause 4.4. |
| Privacy Policy | our privacy policy as may be updated from time to time, a copy of which can be found at https://www.algeco.co.uk/privacy-policy |
| Quote | the Algeco Hire Quote prepared by us for you and which bears a quotation number. |
| Sale Items | any 360° Service Items agreed to be sold to you under the Agreement. |
| Services | means any services provided by us to you in relation to the 360° Service Items as specified in the Hire Contract or the Quote. |
| Site | the site or location set out in the Hire Contract. |
| Site Works | any installation works to be undertaken by us as set out in the relevant Quote or the Hire Contract. |
| you, your Working Day | the customer, as referred to in the Hire Contract. A day that is not a Saturday, Sunday or public holiday and on which banks in the United Kingdom are open for business. |
| 2. The Agreement | |
| 2.1 | The Agreement is comprised of these Standard Conditions of Hire (as may be updated from time to time and found on https://www.algeco.co.uk/terms-conditions) and the Additional Terms. |
| 2.2 | If any of the Additional Terms contradict any of these Standard Conditions of Hire, the provision in the Additional Terms will take precedence to the extent of that contradiction. |
| 2.3 | All orders are subject to acceptance by us and the terms and conditions of the Agreement will apply to any order issued by you to us and will prevail over any other terms and conditions whatsoever that may be issued by you or attached to any order issued by you. For the avoidance of any doubt, we expressly reject any terms and conditions purported to apply to the Agreement (including any Hire Contract) by you. If you do not accept the terms and conditions of the Agreement, including these Standard Conditions of Hire, you must not enter into the Agreement or accept Delivery of any Hired Equipment. |
| 2.4 | We will only accept your order if we are satisfied with your credit worthiness. |
| 3. Lapse of quotation | |
| 3.1 | The Quote will lapse 30 calendar days from the date of issue and may be withdrawn by us at any time for any reason. |

Your contact partners in each Region

Contact Us

We're here to help make your life easier by getting your enquiry dealt with quickly and find a solution that best suits your needs.

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**Want to get in touch?
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